

Summary on the rules for consent and exchange of health information

The purpose of processing your personal data is to provide you with the best possible treatment. Your personal data is processed safely and health information is processed according to the "Bekendtgørelse om autoriserede sundheds-personers patientjournaler" (Notice on Authorized Health Care Patients). Photo documentation in connection with cosmetic treatment /surgery is carried out in accordance with the "Cosmetic Treatment Order".

Employees at Aleris-Hamlet Hospitals have confidentiality. This means that, fundamentally, they may not exchange information with others about your health without your consent. A consent to exchange information is associated with your current course of treatment. Exchange of health information is often crucial for successful treatment and a coherent process. Information may only be obtained / disclosed to the extent necessary. The staff will therefore always assess the relevance of information disclosed.

When using our hospitals, we collect the following personal information:

- General Information: Name, Address Information, Email, Phone Number
- Social Security number
- Sensitive information:
 - Health information
 - Pre and post pictures in cosmetic treatment
 - Possible ethnic or religious information
 - Social conditions (e.g. in case of home care or local authority rehabilitation)

We can exchange your personal information with:

- Insurance companies, if treatment is paid by these
- General practitioner or specialist
- Public hospitals
- Other healthcare professionals, such as private hospitals, physiotherapists, local authorities
- Regions in connection with invoicing, if your examination or treatment at Aleris-Hamlet is paid by the public

Who can Aleris-Hamlet automatically retrieve and pass information without your consent?

Healthcare staff and administrative staff internally at Aleris-Hamlet have access to your personal and health information to the extent that they participate in your treatment or contribute to the documentation and invoicing of your treatment process.

There may be a need to obtain relevant health information prior to your visit to Aleris-Hamlet, such as a copy of a previous journal or the request for X-ray or scan images. This can be done without your consent, cf. section 9 of the Health Act. However, you may at any time decline this by contacting Aleris-Hamlet Hospitals.

An automatic copy of your journal will be sent to your own doctor after an outpatient visit or surgery at Aleris-Hamlet Hospitals. If you do not want this, please inform Aleris-Hamlet Hospitals.

If the region pays for your examination or treatment, a copy of your journal will be sent to the referring hospital department. In addition, information about current status is sent in the form of diagnostic codes and completed examinations or operations to the regional office in connection with invoicing the region.

If there is any specific information you do not want to pass on, or are there any healthcare professionals or authorities you do not want informed, please let us know.

The Health Act requires the hospital to report information on treated patients to the National Board of Health's National Patient Register (LPR), cf. "Order on Medical Review of the Medical Patient Register of Treatment performed at Private Hospitals and Clinics" as well as statutory clinical databases, cf. "Executive Order on Reporting to Authorized Clinical Quality Databases and transmission of data to the National Board of Health."

The information will never be transferred to countries outside of the EU.

Worth to know

A consent to exchange information for use other than processing is valid for a maximum of 1 year.

You may, in whole or in part, revoke your consent. You can do this by contacting Aleris-Hamlet staff.